



# LERWICK COMMUNITY COUNCIL

## CHAIRMAN

Mr Jim Anderson  
66 Breiwick Road  
Lerwick  
Shetland ZE1 0DB

Tel. 01595 693540 or 07803 342304  
Email: [chair@lerwickcc.org.uk](mailto:chair@lerwickcc.org.uk)

## CLERK

Mrs Katrina Semple  
Community Council Office  
1 Stouts Court  
Lerwick  
Shetland ZE1 0AN

Tel. 01595 692447 or 07818 266876  
Email: [clerk@lerwickcc.org](mailto:clerk@lerwickcc.org)  
[www.lerwickcc.org](http://www.lerwickcc.org)

26 November 2013

Dear Sir/Madam

You are requested to attend a meeting of Lerwick Community Council to be held in the **Town Hall Chamber**, Town Hall, Lerwick at **7.00pm** on **Monday 2 December**.

The next meeting Lerwick Community Council will be on Monday 6 January 2014.

Yours faithfully

*K Semple*

Katrina Semple  
Clerk to the Council

## LCC Members Literature in Office

Section 36 – Replacement Lerwick Power Station

# BUSINESS

1. Hold the circular calling the meeting as read
2. Apologies for absence
3. Approve minutes of the meeting held 4 November 2013
4. Business arising from the minutes
5. Proposal to acquire land & develop a Lerwick Campsite - Shetland Caravan & Camping Development Group – Mr Finlay MacBeath, Group Member & Mr Garry Leask, Chairman
6. Environmental Impact Assessment (EIA) of proposed Anderson High School- Dr Annie Say, Director, Natural Capital  
**For Info: Extension to deadline for comment requested and received**
7. Lerwick Information Boards
8. Correspondence
  - 8.1 Grant Thanks, Shetland Skatepark – Mrs Kaye Williamson, Treasurer, Shetland Skatepark
  - 8.2 Rats, Old Judane Factory – Record of verbal information, Mr Neil Fraser, Lerwick Port Authority
  - 8.3 GBH Offices, Foot of Gilbertson Road – Mr Ralph Roberts, Chief Executive, NHS Shetland
  - 8.4 Surface Water, Sletts & Knab Footpath – Mr Magnus Malcolmson, Team Leader, Leisure Facilities
9. Financial Report as at 26 November 2013
  - 9.1 Main Annual Running Costs 2013-14 & 2012-13 Comparison
  - 9.2 Annual Grants & Projects 2013-14 & 2012-13 Comparison
  - 9.3 Grants & Projects 2013-14 & 2012-13 Comparison
10. Application for Grant Funding
  - 10.1 Winter Festival Public Fireworks Display 21 December
11. Funding Opportunities
  - 11.1 Scotland Paths For All - To Improve and Develop Local Paths – before end of March 2014
  - 11.2 Historic Scotland – Ancient Monument Grants – before 31 July 2013
12. Parking Orders
  - 12.1 Proposed Parking Place for Disabled Persons Vehicle – Norstane, Lerwick
13. Planning Applications
  - 13.1 **2013/389/PPF** Change of use from store to dance and music area adjoining existing first floor area – Mr S Leask, Da Wheel Bar 2
14. Lerwick Planning Applications – November 2013
15. Any Other Business

**MONDAY 4 NOVEMBER 2013**

At a meeting of LERWICK COMMUNITY COUNCIL held in Town Hall Chamber, Town Hall Lerwick, at 7.00pm

**Members**

Miss K Fraser  
Mr D Ristori  
Mr A Johnston  
Mr J Anderson  
Mr A Henry

Mr E Knight  
Mrs A Simpson  
Mr A Wenger  
Mr A Carter

**Ex-Officio Councillors**

Cllr P Campbell

Cllr A Wishart

**In Attendance**

Mrs K Semple, Clerk to the Council

**Chairman**

Mr J Anderson, Chairman to the Council presided.

11/13/01 **Circular**

The circular calling the meeting was held as read.

11/13/02 **Apologies for Absence**

Apologies for absence were received from Mr S Hay, Cllr M Bell, Mr M Peterson, Ms M Nicolson, Mrs E Williamson, Cllr C Smith and Cllr J Wills

The attending Shetland Times reporter asked if there would be any objections to his proposal to tape record the meetings' proceedings.

There were no objections to the proposal.

11/13/03 **Minutes**

The minutes of the meeting held on 7 October were approved on the motion of Ms K Fraser and seconded by Mr D Ristori.

11/13/04 **Business Arising from the Minutes**

**09/13/13 Gilbert Bain Hospital**

Mr D Ristori proposed that the building at the foot of Gilbertson Road, adjoining Gilbert Bain Hospital, may be better put to use as additional space to accommodate patients, as opposed to the current admin offices.

He asked if NHS Shetland could be written to with the suggestion that the offices are decanted to free up the building for that purpose.

The Chairman did not think that the building was appropriate for hospital patients; however, he asked the Clerk of the Council to write to NHS Shetland to enquire how the building is being utilised and if they have any alternative future plans for it.

**(Action: Clerk of the Council)**

**10/13/05 Update-replacing Lerwick's Power Station**

Mr E Knight asked for the minute to be corrected from 'Mr E Knight asked if medium speed diesels had been considered' to 'Mr E Knight asked if heavy fuels were considered when using medium speed diesels'.

**(Action: Clerk of the Council)**

**10/13/04 Public Toilets – Charitable Trust Proposal**

The Chairman advised that he had not heard back from Mr Riise, who was considering three or four different options. He hoped to have the information in time for the December meeting of Lerwick Community Council.

11/13/05 **Strategy for Secondary Education in Shetland**

Members were satisfied with the content and tone of the letter and endorsed its distribution to all Shetlands Councillors.

Ms K Fraser added that the letter was very good; it brought the points together well and finished positively.

**(Action: Clerk of the Council)**

11/13/06 **Consultation-Review of Polling Districts & Places**

The Chairman clarified that the Review did not impact directly on Lerwick Community Council. He furthered that if the proposal went through, the downside was that there would be no protection for smaller ward seats.

Noted

**(Action: Clerk of the Council)**

11/13/07 **Revised Community Council Election Process**

Members were content to approve the revised nomination paper and local election rules.

**(Action: Clerk of the Council)**

11/13/08

**Benches-Cunningham Way/Staney Hill**

**8.1 Suggested Bench Positions & Land Ownership**

Ms K Fraser clarified that the suggested bench positions, marked A and B on the map were chosen as they were good places to stop and rest on the popular walk; one viewpoint was over Sandy Loch, and the other over the North Mouth.

Position C would be a good alternative if necessary.

**8.2 SRT & SIC Boundary**

Noted

**8.3 Installation & Quotation - SIC**

Noted

The Chairman asked the Clerk of the Council to proceed with the purchase of the benches, following permission from the landowners.

**(Action: Clerk of the Council)**

11/13/09

**Correspondence**

**9.1 Damaged Gateway to Lerwick Sign – Mr Neil Hutcheson, Engineer, SIC**

Noted

**9.2 Repositioning of 40mph Signs, A970, South – Mr C Gair, Engineer, Roads, SIC**

Mr D Ristori advised that Gulberwick Together would be discussing the issue at their next meeting; he hoped that they would help to support the extension to the speed limit.

**9.3 Street Lighting Review: Lighting Reduction Options – Mr Neil Hutcheson, Engineer, Roads, SIC**

Members had no objections to the proposal for the street lights to be switched off between midnight and 6am at the Upper Gremista Road, Lower Gremista Road and North Industrial Estate access Road.

**(Action: Clerk of the Council)**

**9.4 Request for Comments & Representations - Section 36-Application for Replacement Power Station – Mrs Claire Summers, Support Officer, Development Management, SIC**

No further comments were added to those which were discussed at the October meeting of Lerwick Community Council.

**(Action: Clerk of the Council)**

**9.5 Queen Baton Relay – Baton bearers Nominations for Shetland – Mr Neil Watt, Executive Manager, Sport & Leisure, SIC**

The Chairman proposed that Mr Tommy Sinclair, former caretaker at the Flower Park would be a worthwhile candidate for nomination.

It was agreed that Mr T Sinclair had key role in making King George V Flower Park what it was today and that he had made a significant contribution to the local community.

Mr D Ristori suggested that Bill Adams may also be a suitable candidate.

Ms K Fraser seconded the Chairman's proposal.

Mr D Ristori withdrew his nomination. He agreed that Mr T Sinclair should first have the opportunity to accept, or otherwise, the nomination but asked that Mr B Adams be considered should Mr T Sinclair not wish to take up the opportunity.

The Chairman agreed to contact Mr Sinclair.

**(Action: Chairman)**

**9.6 Da Voar Redd Up 2013 – Confirmation of Collections**

The Chairman was pleased to note the success of Da Voar Redd Up 2013.

He expressed his hope that members of Lerwick Community Council would give up a few hours of their time to assist in the 2014 Redd Up.

Ms K Fraser noted that the Holmsgarth Road verges could often be seen strewn with litter; she suggested that it may be an area LCC members might wish to consider taking on at the next Voar Redd Up.

11/13/10 **Financial Report as at 29 October 2013**

The Chairman advised that as there was to be no organised Fireworks display by Islesburgh Pyrotechnics, £2,000 could be added to LCC's estimated free funds figure.

Noted

11/13/11 **Applications for Premises Licence**

Cllr P Campbell declared an interest as a member of the Licensing Board.

**11.1 Sans Vitesse, Victoria Pier, Lerwick**

No objections

**(Action: Clerk of the Council)**

10/13/12

**Planning Applications**

Cllr P Campbell declared an interest as a member of the Planning Board.

**12.1 2013/311/PPF Amended - Erect Dwellinghouse, Adjacent to 19 Ackrigarth, Lerwick - Mr Dennis Arthur**

Following the amendment, members agreed to remove their former objection to the application.

**(Action: Clerk of the Council)**

**12.2 2013/374/PPF demolish existing offices and erect 12 no. one bedroom flats, Fort Road, Lerwick – Hjaltland Housing Association**

Mr A Carter thought that the development was commendable but expressed unease with regard to any further pressure on parking in the area.

The Chairman countered that parking requirements differed throughout the day and the need for spaces would balance out. He also pointed out that there was a large car park, close by, at Market Green.

Mr A Carter stressed that his comment was an observation, not an argument for not building. He added that parking provision should be a consideration in any future build.

It was agreed that the proposed build was a welcome addition to much needed accommodation.

No objection

**(Action: Clerk of the Council)**

**12.3 2013/376/PPF Erect dwellinghouse & garage and create new access track – Bankfield, Lower Sound – Mr & Mrs McKay**

No objection

**(Action: Clerk of the Council)**

**The following applications arrived too late to be included in the agenda but were brought to the meeting for discussion.**

**12.4 2013/372/PPF – Convert disused storage shed into one bed dwelling-5 Anderson Place, Mr Peter Nield**

No objection

**(Action: Clerk of the Council)**

**12.4 2013/372/PPF – Erect dwellinghouse with access track, parking & turning area garden shed – Garden of Craigielea – Mrs & Mrs Finnie**

No objection

**(Action: Clerk of the Council)**

09/13/12 **Lerwick Planning Applications – October 2013**

Noted

09/13/13 **Any Other Business**

The following order arrived too late to be included in the agenda but was brought to the meeting for consideration.

**Parking Place for Disabled Persons Vehicle - Bruce Crescent**

No objections

**Judane Knitwear Factory** – Mr D Ristori was pleased to note that, according to reports, the disused and deteriorating Judane Knitwear factory was to be torn down.

He stated that residents in the area were happy with the plan and they hoped that nothing would be put in its place.

Residents had also advised him that the building was infested with rats; he hoped that the issue would be dealt with prior to demolition.

The Chairman asked the Clerk of the Council to write to Ms M Sandison, Director of Infrastructure Services, with regard to the issue.

Mr D Ristori added that it would be beneficial to the local community for Lerwick Community Council to actively encourage owners to restore or demolish deteriorating buildings.

**(Action: Clerk of the Council)**

**Viking Bus Station** – Mr D Ristori stated that he had learned Viking Bus Station had been sold; he suggested that a mini travel service may be a good business proposal for the building.

Cllr A Wishart corrected that it had not been sold, but was going through the process. He recommended that no one be approached until after the sale had gone through, thereafter any suggestions for use should be directed to the new owner.

**Zebra Crossings** – Mr D Ristori related a near accident he saw at the Pelican Crossing across from Bolts, North Road, when the lights were out of order. He asked if it was really out of the question for Pelican Crossings to be replaced with Zebra Crossings.

The Chairman asked the Clerk of the Council to write to Mr D Coupe, Executive Manager, Roads, SIC with regard to the request and refer back to previous correspondence.

Cllr A Wishart agreed that it would be helpful to write. He reminded members that consideration was underway for some roads to be imposed with a 20mph speed limit; much more feasible for Zebra Crossings.

**(Action: Clerk of the Council)**



**Breivick Road Streetlighting** – Mr D Ristori enquired if street lights, which require to be renewed, would be replaced with the same lights as those on Breivick Road.

Cllr A Wishart replied that they would.

**Traffic Warden** - Mr A Henry noted that the Police would no longer fund Traffic Wardens and asked if the Council intended to.

Cllr A Wishart replied that the Police were trying to decriminalise parking offences in order to hand over the responsibility of Traffic Warden duties to local authorities to take care of. However, Shetland Islands Council was not comfortable with the prospect and there were ongoing discussions; it was viable in large places, cities, but not in smaller places where it was likely to be a financial burden.

Members noted an apparent increase in the number of vehicles, without a blue badge, driving through Commercial Street during restricted hours, many parking inappropriately.

The Chairman asked the Clerk of the Council to write to Police Scotland and request that they increase Police presence on the street whenever possible.

**(Action: Clerk of the Council)**

**CCTV** – The chairman wondered why, when CCTV was in operation, there appeared to be no record as to how the monument in Market Cross was damaged; he asked the Clerk of the Council to write to Chief Inspector A MacInnes with the enquiry.

The Chairman also asked the Clerk of the Council to write to Police Scotland and enquire if the invite was still open for members of LCC to attend a controlled visit to view CCTV in operation at the Police Station .

**(Action: Clerk of the Council)**

**Shetland Skatepark** – Mr E Knight noted that there appeared to be no litter bins near the skatepark.

Cllr A Wishart replied that there was one just inside the wall by the gate.

Members were pleased to note that the skatepark appeared to be getting well used.

**Silted Gulley's** – Members noted that some gulley's had silted up, preventing rainwater from effectively flowing away.

A particular problem was at the head of Mounthooly Street where, during the recent heavy rain, a large quantity of standing water had gathered on Hillhead, opposite Ronald Street, against the wall.

The Chairman asked the Clerk to write to Mr D Coupe, Executive Manager, Roads, to request that he arrange to have the gully's/drainage ways cleared at his earliest opportunity.

**(Action: Clerk of the Council)**

**SSE- Standing Charge for Key Meters**

Mr A Wenger expressed concern at SSE's newly introduced 'Standing Charge' of £100 for key meters. He thought that the charge unfairly targeted people who were on a tight budget and those who used very little electricity.

The Chairman asked the Clerk of the Council to gather more information and write to Alistair Carmichael MP, with regard to the issue, copying in Tavish Scott MSP.

**(Action: Clerk of the Council)**

**Knab Drainage** – The Chairman noted that, once again, there was an issue of surface water running over the Knab footpath. It appeared that the drains were disrupted when the new paths were laid.

**Sletts Footpath Drainage** – Mr D Ristori advised that there was standing water on Sletts Sea Path at the foot of 21 South Road's garden.

The Chairman asked the Clerk of the council to write to Mr M Malcolmson, Leisure Facilities Officer, with regard to the drainage issues.

**(Action: Clerk of the Council)**

There being no further competent business the meeting concluded at 8.40pm.

***Minute ends.***

MR J ANDERSON  
CHAIRMAN  
LERWICK COMMUNITY COUNCIL

**Chairman.....**

**Date.....**

Natural Capital Ltd  
13 Coates Crescent  
Edinburgh  
EH3 7AF  
annie.say@naturalcapital.co.uk



Katrina Semple  
Clerk  
Lerwick Communtiy Council  
Community Council Office  
1 Stouts Court  
Lerwick  
Shetland  
ZE1 0AN

14 November 2013

Dear Ms Semple,

### **Environmental Impact Assessment (EIA) of Proposed Anderson High School**

Shetland Islands Council (SIC) and hub North Scotland are developing proposals to construct a new secondary school, a new residential block and extensions and refurbishment of existing facilities at the Clickimin Leisure Centre in Lerwick to serve the needs of the Shetland community. The site includes the Lerwick campsite (~NGR HU 465 414) and land west and north west of the Clickimin sports fields on the lower slopes of North Staney Hill (~NGR HU 465 416).

The site and a preliminary layout of the proposals for the new school including the location of the new buildings are shown on Figure 1. An aerial photograph of the current site with key features labelled is shown in Figure 2. An environmental constraints map is attached as Figure 3. These figures are taken from the Screening Report (see below) and the detail of the proposals is under development but is not expected to change fundamentally from what is shown in the figures and described below.

The proposals include:

- construction of a new four storey secondary school (designed for some 1,180 pupils) and including a special needs facility;
- construction of a new 100 bed residential block (most likely three storeys but to be confirmed<sup>1</sup>);
- car parking for some 120 - 160 cars;

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<sup>1</sup> If the building was four storey the footprint would be correspondingly smaller

- cycle storage facilities;
- new and upgraded access to the site including extension of the access road to the Clickimin Leisure Centre to the new buildings;
- extension and refurbishment of the existing Clickimin Centre; and
- re-profiling and landscaping of the grounds.

It was recognised that the proposals had potential for environmental effects and a Screening Request was made to SIC Planning Service in September 2013 under the provisions of the Environmental Impact Assessment (Scotland) Regulations 2011 (the EIA Regulations). SIC issued a Screening Opinion (15 October 2013) which was that formal EIA was required because of the potential for significant effects.

Natural Capital has been appointed by SIC through hub North Scotland to undertake initial work for the EIA of the proposals. To guide the EIA and ensure it takes account of all relevant current data we are consulting you to access any information (or additional information where you may already have contributed to the project) you may wish to bring to our attention. Information could include any of the following (although not all this list may be relevant to you)<sup>2</sup>:

- information about other proposed developments or consented projects in the area that you consider should be included in the assessment of the proposals;
- any surveys you consider should be undertaken or updated;
- new information about any natural heritage designations (landscape, ecological and geological) in the locality of the proposals;
- any sensitive visual receptors and key views which may need to be considered;
- any sensitive noise receptors and any information on existing baseline noise levels in the area;
- protected species and important habitats and species, including Local Biodiversity Action Plan (BAP) habitats and species in the locality;
- cultural heritage interests (scheduled ancient monuments, listed features, archaeological sites, *etc*) in the area of the proposals;
- geological features of interest, soils, contaminated land;
- aquatic features, fishing and fish stocks, and private water supplies *etc*;
- traffic use in the area;
- recreational use of the area;
- site infrastructure, such as water mains, gas pipelines, telecoms links *etc.*;
- any relevant sources of information about the site; and
- any key contacts for information or who should be involved in the study.

Please feel free to raise any other information or points that you consider are important. We would be happy to hear by phone, letter or email. Our address is as shown on the letterhead above and repeated below:

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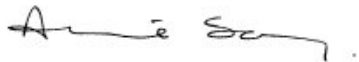
<sup>2</sup> This list is being sent to a number of stakeholders so we appreciate not all the list may be relevant to your interests

**Natural Capital**  
**13 Coates Crescent**  
**Edinburgh**  
**EH3 7AF**  
**Email: [annie.say@naturalcapital.co.uk](mailto:annie.say@naturalcapital.co.uk)**  
**Phone: 0131 220 6121**

The EIA for the proposed development is ongoing at present and we would welcome any information as soon as possible and preferably by the 29th November 2013.

With many thanks for your help and please do not hesitate to contact us if you require any further information.

Yours sincerely

A handwritten signature in black ink that reads "Annie Say". The signature is written in a cursive style with a period at the end.

Dr Annie Say  
*Director*





NTS

# New Anderson High School

Clickimin

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Figure 1: Proposed Site Layout

Ryder



natural CAPITAL





sports pitches

playing fields

Clickimin Sports Centre

helipad

Clickimin Broch

campsite



NTS

# New Anderson High School

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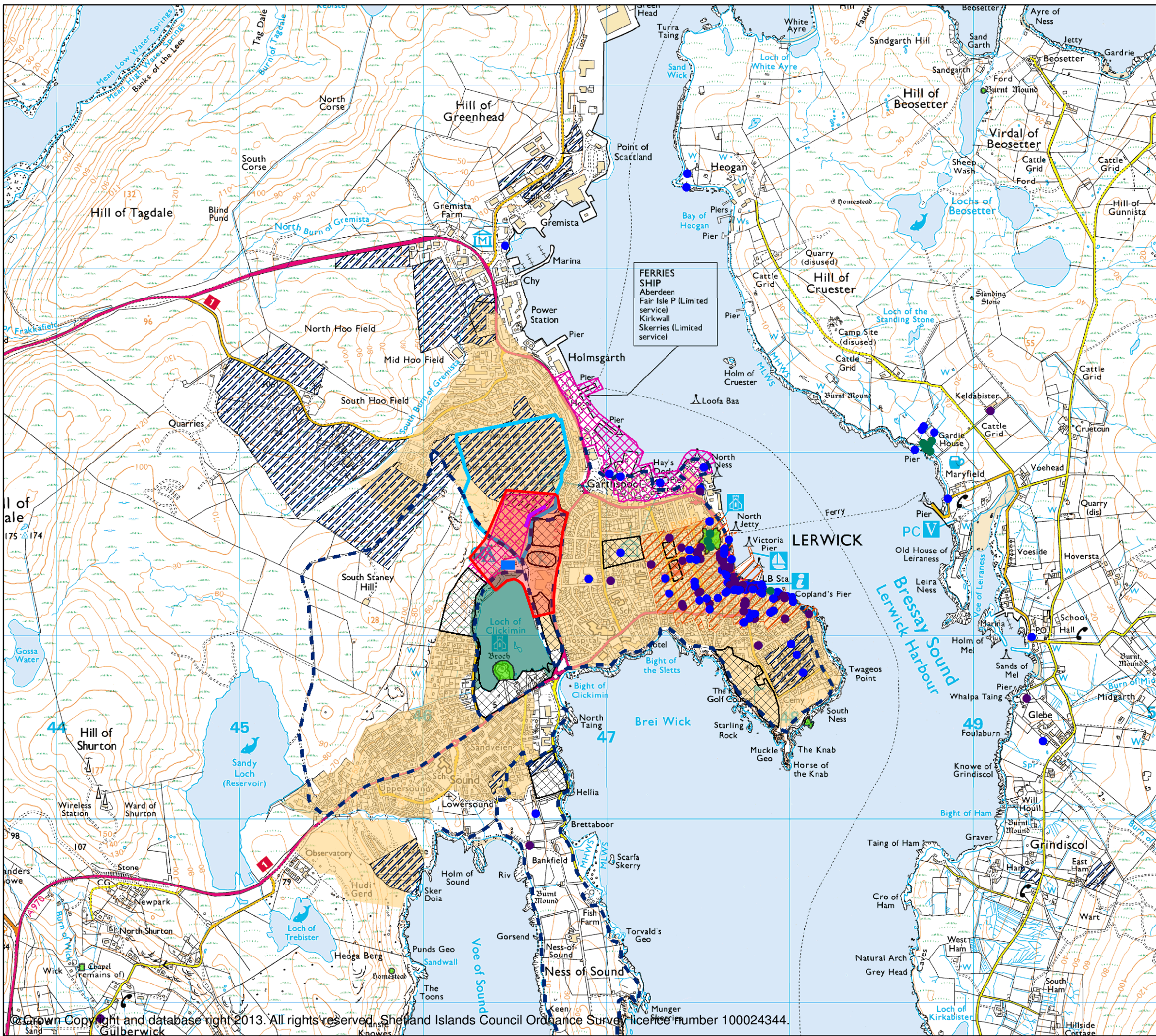
Figure 2: Current Site Layout (Aerial)

# Ryder



natural CAPITAL





**Key:**

**Proposed Site Features:**

- Site Boundary
- Proposed Secondary School Building
- Proposed Residential Block

**General Site Constraints:**

- Scheduled Ancient Monument (SAM)
- Category A Listed Building
- Category B Listed Building
- Category C(S) Listed Building
- Conservation Area

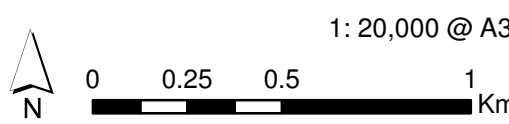
**Local Plan:**

- Local Protection Area
- Land Reserved For Education Purposes

**Local Development Plan (Proposed)**

- Local Nature Conservation Site
- Improvements for Gulberwick Loop Road
- Site with Development Potential
- Area of Best Fit

- Sources of Information:**
- Shetland Islands Council Local Plan (2004)
  - Proposed Shetland Islands Council Local Development Plan (LDP) (2012)
  - Proposed Shetland Islands Council LDP Supplementary Guidance (2012)
  - hub North Scotland Limited
  - SNH Natural Places Geodatabase
  - Historic Scotland Geodatabase



# New Anderson High School

## Clickimin

Drawn: AG	Revision: 0	Checked: AS	Date: 12/11/2013
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Figure 3: New Anderson High School Constraints Map

natural CAPITAL





**From:** [Kaye Williamson](#)  
**To:** [Clerk to Lerwick Community Council](#)  
**Subject:** RE: Grant Funding - Shetland Skatepark  
**Date:** 12 November 2013 11:53:03

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Good morning Katrina,

Apologies for not sending written confirmation of receipt of payments. I would like to confirm receipt of both payments, to the sum of £3,000. Shetland Skatepark Association are very pleased to have been awarded this from the Lerwick Community Council.

The skatepark is not yet complete. The acoustic fence has still to be erected to comply with the Planning requirements. This should be completed this month. As we are still waiting for this work to be completed I am also waiting to receive, pay and submit invoices to Sport Scotland and LEADER for the final work being done. I am also awaiting the invoice from the Shetland Amenity Trust for the accommodation works which they carried out.

I can assure you that once I have received all these invoices, sent payment and received receipted invoices back from these funders I shall forward them to you for your records. You may wish to note that there is a retention period of 12 months on this project therefore the final payment to Wheelscape will be next November and the final funding from LEADER will then be received.

I hope this explains the stage we are currently at and I will contact you once the receipted invoices are to hand.

Kind regards,

Kaye

Sent from Windows Mail

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**From:** Clerk to Lerwick Community Council  
**Sent:** 12 November 2013 11:27  
**To:** 'Kaye Williamson'  
**Subject:** Grant Funding - Shetland Skatepark

Good morning Kaye

**Grant Funding – Shetland Skatepark**

I write with reference to the above application and would appreciate if you could please provide written confirmation of receipt of payment as requested in the attached letter of 4 September.

In addition, as the Skatepark now appears to be complete, please could you provide me with all receipted invoices directly relating to the project. Your invoices will be copied and returned within 48 hours of receipt; I would be happy to collect the documents, at your convenience, should this be of assistance.

Please do not hesitate to contact me should you have any enquiries.

Kind regards

Katrina Semple  
Clerk  
Lerwick Community Council

Tel: 07818 266876

Clerk to Lerwick Community Council

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**From:** maggie.sandison@shetland.gov.uk  
**Sent:** 08 November 2013 16:29  
**To:** clerk@lerwickcc.org.uk  
**Subject:** Re: 2013-119 Rats, Old Judane Factory

Dear Katrina

Thank you for bringing this issue to our attention. As you are aware the land belongs to LPA, my pest control officer has spoken to them and they were unaware that Rats are a problem on the site. They have arranged for Rentokill to visit for a survey and treatment and have committed to not commencing the demolition until Rentokill state there is no infestation or rodent activity.

I hope that will reassure neighbours as this will prevent any incursion of pests to surrounding premises once demolition activities starts.

Maggie

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**From:** Clerk to Lerwick Community Council [<mailto:clerk@lerwickcc.org.uk>]  
**Sent:** Thursday, November 07, 2013 09:41 AM  
**To:** Sandison Maggie@Infrastructure Svs  
**Subject:** 2013-119 Rats, Old Judane Factory

Dear Maggie

**2013-119 Rats, Old Judane Factory**

I attach for your attention, a letter regarding the above.

Regards

Katrina Semple  
Clerk  
Lerwick Community Council

Tel: 07818 266876

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**From:** [Jim Anderson](#)  
**To:** [Clerk to Lerwick Community Council](#)  
**Subject:** Judane - Rats  
**Date:** 14 November 2013 20:06:11

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Just had Neil Fraser from LPA on phone.

He has confirmed that Rentokil has been on site and found no evidence of any rats. They have left down traps, as is best practice, for next 3-4 months.

Regards

Jim

Clerk to Lerwick Community Council

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**From:** Roberts Ralph (NHS SHETLAND) [ralph.roberts@nhs.net]  
**Sent:** 15 November 2013 15:58  
**To:** Clerk to Lerwick Community Council  
**Subject:** RE: 2013-120 GBH Offices, foot of Gilbertson Road

Dear Mrs Semple

Thank you for your enquiry with regard to the office accommodation at the foot of Gilbertson Road;

I can confirm that this is currently being used for a range of purposes but is effectively fully occupied. For your information the current use of the 3 floors of the building are:

Ground floor: Child Health Outpatient Clinic / assessment space

First Floor: Offices – mostly for Clinical staff (i.e. Consultants / Nurse managers)

Second Floor: Offices – Finance dept for the Health Board

I hope this is helpful and should you want to discuss this further please do not hesitate to contact me

Kind regards

*Ralph Roberts*

Ralph Roberts  
Chief Executive  
NHS Shetland  
Brevik House  
Lerwick  
Shetland

Tel: 01595 743062  
[ralph.roberts@nhs.net](mailto:ralph.roberts@nhs.net)

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**From:** Clerk to Lerwick Community Council [<mailto:clerk@lerwickcc.org.uk>]  
**Sent:** 07 November 2013 09:46  
**To:** Roberts Ralph (NHS SHETLAND)  
**Subject:** 2013-120 GBH Offices, foot of Gilbertson Road

Dear Mr Roberts

**2013-120 GBH Offices, foot of Gilbertson Road**

I attach for your attention, a letter regarding the above.

Regards

Katrina Semple

Clerk to Lerwick Community Council

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**From:** magnus.malcolmson@shetland.gov.uk  
**Sent:** 07 November 2013 10:21  
**To:** clerk@lerwickcc.org.uk  
**Subject:** RE: 2013-125 Surface Water - Sletts & Knab Footpath

Hi Katrina,

Thank you for the letter.

There's one particular area at the Knab that I've spoken to Roads about and hopefully that area can be drained shortly. I wasn't aware of the area at the Sletts footpath, but I'll have a look at the area in question and see if that can be rectified at the same time.

Regards  
Magnus

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Magnus Malcolmson  
Team Leader - Leisure Facilities  
Sport & Leisure Service, Shetland Islands Council  
Hayfield House, Hayfield Lane  
Lerwick, Shetland, ZE1 0QD

Tel 01595 744047  
E-mail [magnus.malcolmson@shetland.gov.uk](mailto:magnus.malcolmson@shetland.gov.uk)  
Web [www.shetland.gov.uk/sport](http://www.shetland.gov.uk/sport)



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**From:** Clerk to Lerwick Community Council [<mailto:clerk@lerwickcc.org.uk>]  
**Sent:** 07 November 2013 09:50  
**To:** Malcolmson Magnus@Edu & Comm  
**Subject:** 2013-125 Surface Water - Sletts & Knab Footpath

Good morning Magnus

**2013-125 Surface Water – Sletts & Knab Footpath**

I attach for your attention, a letter regarding the above.

Regards

Katrina Semple  
Clerk  
Lerwick Community Council

Tel: 07818 266876

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## LERWICK COMMUNITY COUNCIL

### Financial report as at 26 November 2013

	£	£
<b><u>INCOME</u></b>		
Balance at at 1 April 2013		9,619.83
SIC Grant 2013-2014		20,923.00
SIC Grant Funding for Distribution (Community Development Fund)		3,000.00
SIC Grant Funding for Project (Community Development Fund)		1,000.00
Sale of TH Guides		91.52
Sale of LCC Ties		24.00
		34,658.35
<b><u>EXPENDITURE</u></b>		
Office Costs	3,208.92	
Employment Costs	6,081.60	
Administration	449.79	
Chambers	145.38	
Accountancy	250.00	
Misc.	117.00	
Grants/Projects	8,368.44	
		18,621.13
		<b>16,037.22</b>
<b><u>REPRESENTED BY</u></b>		
Balance as at 26 November 2013		19,007.36
<b><u>Indication of Free Funds:</u></b>		
Main Annual Running Costs-Amended Forecast £14,606.01		
Amended Costs Remaining	4,470.32	
Annual Grants & Projects Amended Forecast - £1,875.55		
Amended Payments Remaining	977.48	
<b>Committed Funding:</b>		
Benches-Cunningham Way/Staney Hill installation costs	787.26	
Heritage Place Names Map - <i>Estimate</i>	1,600.00	
Renewal of damaged office floorcoverings	490.00	
Funding for Project (Community Development Fund)	1,000.00	
Winter Festival - Santa's Grotto & Replacement Christmas Trees	956.00	
		10,281.06
<b>Estimated Free Funds</b>		<b>5,756.16</b>



**LERWICK COMMUNITY COUNCIL - Main Annual Running Costs**

Budget 2013-2014	Forecast	Amended	Actual to date	Budget 2012-2013	Forecast	Amended	Actual to date
	£	£	£		£	£	£
SIC-Rent	2,700.00	2,700.00	2,700.00		2,700.00	2,700.00	2,700.00
SIC-Office Insurance	55.00	53.33	53.33		53.00	50.87	50.87
Data Protection Registry Renewal	38.00	38.00	0.00		38.00	35.00	35.00
Meeting Room	220.00	145.38	145.38		360.00	507.10	507.10
Business Stream	180.00	180.00	105.00		468.00	444.00	444.00
Hydro-Office	675.00	675.00	350.59		800.00	599.11	599.11
Telephone & Broadband	490.00	450.00	271.13		590.00	600.39	600.39
SIC-Refuse Collection	0.00	0.00	0.00		45.00	0.00	0.00
Clerks Salary	9,122.40	9,122.40	6,081.60		9,122.40	9,122.40	9,122.40
Postage	25.00	31.90	31.90		180.00	60.00	60.00
Office/Liability Insurance	840.00	500.00	0.00		825.00	831.20	831.20
Accountants Fees	240.00	250.00	250.00		240.00	200.00	200.00
Membership of VAS	185.00	185.00	0.00		185.00	185.00	185.00
Solution X (Xerox)	200.00	200.00	146.76		200.00	187.40	187.40
Office Supplies	100.00	75.00	0.00		190.00	151.19	151.19
Rates-LCC Qualifies for 100% Business Rates Relief	0.00	0.00	0.00		0.00	0.00	0.00
<b>Total</b>	<b>15,070.40</b>	<b>14,606.01</b>	<b>10,135.69</b>		<b>15,996.40</b>	<b>15,673.66</b>	<b>15,673.66</b>
Amended Forecast Costs		14,606.01		Amended Forecast Costs		15,673.66	
Less Actual to Date		<u>10,135.69</u>		Actual to Date		<u>15,673.66</u>	
Forecast Costs Remaining		4,470.32		Forecast Costs Remaining		0.00	
<b>SIC Grant</b>			<b>20,923.00</b>	<b>SIC Grant</b>			<b>28,433.00</b>

## LERWICK COMMUNITY COUNCIL - ANNUAL GRANTS &amp; PROJECTS

Budget 2013-14	Forecast	Amended Forecast	Actual to Date	Budget 2012-13	Forecast	Amended Forecast	Actual to Date
	£	£	£		£	£	£
Lighting at Clickimin Broch	2,500.00	1,800.00	898.07	Lighting at Clickimin Broch	3,500.00	1,284.17	1,284.17
Lerwick Fireworks Display	2,000.00	0.00	0.00	Lerwick Fireworks Display	2,000.00	2,000.00	2,000.00
Peerie Galley Ground Rent	75.55	75.55	0.00	Peerie Galley Ground rent	75.00	75.55	75.55
				Lerwick Town Centre Flral Baskets	1000.00	0.00	0.00
				LTCA Bunting & Banners	250.00	0.00	0.00
				Lerwick Garden Competition	400.00	355.34	355.34
	<b>4,575.55</b>	<b>1,875.55</b>	<b>898.07</b>		<b>7,225.00</b>	<b>3,715.06</b>	<b>3,715.06</b>
Amended Forecast	1,875.55			Amended Forecast	3,715.06		
Less Actual to Date	898.07			Less Payments to Date	3,715.06		
<b>Estimated Spend Remaining</b>	<b>977.48</b>			<b>Estimated Spend Remaining</b>	<b>0.00</b>		

Lerwick Community Council Grants/Projects 2013-2014			
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Date	Description	£	£
		Grants	Projects
08/04/13	Clickimin Broch - Lighting		270.06
08/07/13	Clickimin Broch - Lighting		255.27
15/07/13	Leslie-Vagar Road Grant Payment	300.00	
15/07/13	Clickimin Broch - Lighting Repair (vandal)		76.54
28/08/13	Lerwick Marina Users Association	324.43	
03/09/13	Shetland Skatepark	1,000.00	
04/09/13	Shetland Skatepark	2,000.00	
05/09/13	Lerwick Boating Club	925.00	
05/09/13	Ramsay Road Repairs - Sands of Sound	800.00	
10/10/13	Clickimin Broch - Lighting		296.20
23/10/13	LivLk-Flower & Banner Scheme	927.25	
19/11/13	Glasdon 2 X benches & plaques		1,079.69
19/11/13	Carraige of Benches to Shetland		114.00
		<b>6,276.68</b>	<b>2,091.76</b>

TOTAL

**8,368.44**

Lerwick Community Council Grants/Projects 2012-2013			
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Date	Description	£	£
		Grants	Projects
10/04/12	Hydro-Clickimin		262.13
18/05/12	Clickimin Broch - Lighting Repairs		337.13
30/06/12	Hay's Dock Judges Vouchers		30.00
30/06/12	Garden Comp.'12 Winners Vouchers		110.00
09/07/12	Hydro-Clickimin		258.16
11/07/12	Garden Comp. '12 -Adverts		155.34
11/07/12	Garden Comp. '12 Bouquets		60.00
11/10/12	Hydro-Clickimin		160.18
29/10/12	Sail Training Shetland	1,000.00	
28/11/12	RBL-Lk Pipe Band-Part Payment	1,500.00	
31/12/12	Hydro-Clickimin		266.57
14/02/13	Peerie Galley Shed Ground Rent		75.55
14/02/13	Shetland Gymnastic Club	1,000.00	
27/02/13	LivLk-Winter Festival Trees	1,150.00	
27/02/13	Islesburgh Pyro-'12 Fireworkd Display	2,000.00	
		<b>6,650.00</b>	<b>1,715.06</b>

TOTAL

**8,365.06**



# LERWICK COMMUNITY COUNCIL

## CHAIRMAN

Mr Jim Anderson  
66 Breiwick Road  
Lerwick, Shetland ZE1 0DB

Tel. 01595 693540 or 07803 342304  
Email: [chair@lerwickcc.org.uk](mailto:chair@lerwickcc.org.uk)

## CLERK

Mrs Katrina Semple  
Community Council Office  
1 Stouts Court  
Lerwick, Shetland ZE1 0AN

Tel. 01595 692447 or 07818 266876  
Email: [clerk@lerwickcc.org.uk](mailto:clerk@lerwickcc.org.uk)  
Website: [www.lerwickcc.org](http://www.lerwickcc.org)

## APPLICATION FOR GRANT

Name of group/organisation:	Living Lerwick Ltd
Contact name & position held:	Christena Irvine, BID Manager
Address:	7 Mounthooly Street, Lerwick, ZE1 0BJ
Mobile & telephone numbers:	07767 446617, 01595 696932
Email address:	<a href="mailto:info@livinglerwick.co.uk">info@livinglerwick.co.uk</a>

**Details of project:** *(This should include how the grant will be spent and what outcome(s) would be achieved should the grant be awarded)*

*As part of creating a bigger and better Winter Festival for 2013, Living Lerwick Ltd wish to provide a public fireworks display as a finale.*

*Living Lerwick would cover the cost of all risk assessments, statutory consultations, permissions, administration and promotion (which is estimated at £1000) if a Lerwick Community Council grant could be obtained to cover the cost of the firework display itself (£1000).*

*The last day of pre-Christmas entertainment will be 21<sup>st</sup> December when there will be live local music in Harrison Square from 11am to 5.45pm. Subject to approval from Historic Scotland, fireworks would be let off in Fort Charlotte at 6pm on the 21<sup>st</sup> December.*

*As no public firework display was held in Lerwick on 5<sup>th</sup> November, Living Lerwick have received and been aware of various comments and requests from the public for fireworks this year. We see this as a way to both provide a good social event for the community and a fitting end to the pre-Christmas part of the Winter Festival.*

Type of organisation (e.g. voluntary / charitable): Ltd Company (not for profit business improvement district)

Number of members in group/organisation: 174 and what percentage reside in Lerwick: 100%.

Number of residents in the Lerwick area likely to benefit from project - Adults: All Children: All

Current financial position of group/organisation: Businesses are contributing a levy of approximately £77,750 to achieve all aspects of the Living Lerwick Ltd Business Plan.

Costs of proposed project: £2,000

Funding/grants received from other sources (e.g. fundraising): Levy contribution £1000

Grant requested from Lerwick Community Council: £1,000

Details of last grant received from Lerwick Community Council: Date: 22/11/13. Amount: £927.75

**CONDITIONS OF GRANT**

- Established groups/organisations **must** submit a copy of their last audited accounts and a copy of their most recent bank statement.
- Applications from Shetland-wide groups will not be considered (except in exceptional circumstances).
- A new group/organisation may receive a small establishment grant.
- Applications should be made prior to project commencing, therefore no retrospective applications will be considered.
- Although grants will be approved in advance, no grant will be paid until the work is done and a receipted invoice is submitted to Lerwick Community Council.
- A written acknowledgement is required once you have received your grant.

**IMPORTANT**

Any funding offer made will be paid on a pro-rata basis and may be rescinded if funds are not claimed within 12 months of the offer letter date.

I (print name and position held): Christena Irvine, BID Manager

of (group/organisation): Living Lerwick Ltd

hereby apply to Lerwick Community Council for financial assistance towards the cost of the proposed project detailed on page one.

A copy of the last externally examined accounts and/or a copy of the most recent bank statement are enclosed.

***(please tick appropriate box)***

We have previously been through grant process with Shetland Islands Council (SIC) Education & Social Care Grants Unit and give permission for the Community Council to contact the SIC Grants Co-ordinator to confirm that we have the appropriate Child Protection Policy & Procedures in place.

We have not previously been through the grant process with SIC Education & Social Care Grants Unit and enclose a copy of our Child Protection Policy & Procedure. We give our permission for the Community Council to check with SIC Grants Co-ordinator to ensure the enclosed documents comply with Child Protection requirements.

Signed: ...*Christena M. Irvine*.....

Date: 22/11/13

**For Official Use Only:**

Date application received: .....

Date application approved: ..... Minute reference: .....

Amount offered: ..... Date grant paid: ..... Cheque number: .....

Child Protection Criteria checked and approved by Community Council Clerk or her deputy

Name: ..... Signed: .....

## Clerk to Lerwick Community Council

**From:** Michael.Duncan@shetland.gov.uk  
**Sent:** 30 October 2013 16:28  
**To:** joyceadamson@btinternet.com; fetlarcc@yahoo.co.uk; dcc.alison@btinternet.com; laurena.fraser1@btinternet.com; clerk@gqc-communitycouncil.co.uk; northmavenc@yahoo.co.uk; info@sandwick-community.co.uk; kjamiesoncc@live.co.uk; clerk@dunrossnesscc.shetland.co.uk; e.ganson@btinternet.com; ednicol@btinternet.com; dougatwalls@yahoo.co.uk; clerk@lerwickcc.org.uk; jamesshepherd08@btinternet.com; clerk.ycc@btinternet.com; tww.communitycouncil@googlemail.com; marinatait@btinternet.com; clerk@unstcc.shetland.co.uk; audreymullay@gmail.com; clark768@btinternet.com; marinajbrown@btinternet.com; bertha.brown@hotmail.com; j.w.stout@btinternet.com; nicboxall@btinternet.com; robert@fetlar.org; sheilagear9@gmail.com; sarafoxforce5@btinternet.com; info@livinglerwick.co.uk; Neville.Martin@shetland.gov.uk; fstirling580@btinternet.com; Ryanjamieson80@gmail.com; keldahoul@btinternet.com; maree.hay@btinternet.com; me@mikey98.com; garry\_jamieson@hotmail.com; valeriemcmillan@live.co.uk; Gordonthomson880@btinternet.com; unst\_partnership@btconnect.com; baidlea@btinternet.com; vadlure@yahoo.co.uk  
**Cc:** joyce.adamson@shetland.gov.uk; eva.ganson@shetland.gov.uk  
**Subject:** Funding - Paths for All

For your information,

Regards

Michael D

## Scotland Path's For All Opens to Community Groups

**Community groups in Scotland can apply now for funding to improve and develop local paths in their community before the end of March 2014.**

Paths for All, a Scottish charity, is a partnership of more than 20 national organisations committed to promoting walking for health and the development of multi-use path networks in Scotland. The grant is a limited fund which has been made possible through support from Scottish Natural Heritage.

The Path's For All 'Local People Local Paths' scheme is aimed at projects and community groups that want to develop and improve local path infrastructure, encourage local people to use their local paths more frequently, and increase local volunteering opportunities.

Constituted path groups, **Community Councils**, Development Trusts, community woodlands and health walking projects working in Scotland may apply for grants of up to £1,500. 50% of grant funds will be designated to groups within the Central Scotland Green Network. Match funding is required, and this can be in form of an 'in kind' contribution which equates to the same value as the grant requested. Projects must:

- Enable the improvement and development of local path networks, or will help improve links with a neighbouring community or amenity, such as a community hall, local allotments or parks.
- Enable the design and/or print of new path promotional materials.
- Demonstrate evidence of need for local path improvement or development.
- Encourage local volunteers to carry out improvement or development work on local paths.
- Encourage more people to use local paths in their communities.

- Be able to show the success of the path improvement or development through appropriate monitoring and evaluation.

The grants can be used to buy equipment, including large and small tools, plant hire, public liability insurance, surfacing materials or drainage materials, produce path leaflets, posters, interpretation panels, directional signage or maps of local path routes; and venue hire for meetings, community consultations, or volunteer action days.

Applications are to be made online. Before starting their application, however, groups should discuss their ideas with a Local Paths Development Officer.

Visit the Paths for All Partnership website below for further details on the Paths for All (Scotland) Local People Local Paths scheme.

<http://www.pathsforall.org.uk/pfa/support/plp.html>

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## Clerk to Lerwick Community Council

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**From:** june.porter@shetland.gov.uk  
**Sent:** 30 October 2013 16:20  
**To:** clerk@lerwickcc.org.uk; clerk@gqc-communitycouncil.co.uk; jamesshepherd08@btinternet.com; bressayheritage@btinternet.com  
**Subject:** FW: Funding - Ancient Monument grants

For your information

June

**June Porter**

Community Work Officer

### **Shetland Islands Council - Community Work**

Community Planning and Development

SIC Headquarters

8 North Ness Business Park

Lerwick

Shetland

ZE1 0LZ

Tel: 01595 743880

email: june.porter@shetland.gov.uk

## **Historic Scotland - Ancient Monument Grants**

This programme continues to operate as described in this report. Historic Scotland accepts applications throughout the year, with a closing date of 31 July, after which all applications received are considered together.

**Ancient monument restoration and conservation. Eligible work is generally confined to conservation of existing fabric, associated below ground archaeological work and archaeologist or other professionals' fees.**

### **Background**

Historic Scotland is an executive agency of the Scottish Government and is directly responsible for safeguarding Scotland's built heritage and promoting its understanding and enjoyment.

### **Objectives of Fund**

The Ancient Monuments Grants programme provides financial assistance to help preserve and maintain monuments, and in some cases to present them to the public.

Grants can be offered to owners of monuments, land managers or to other bodies acting with the owner's written approval.

### **Value Notes**



There is no fixed rate of grant; however, the programme has a limited budget and maximum annual grants for a project are unlikely to exceed £50,000.

In assessing the level of grant, account is taken of the monument's importance relative to others being considered for grant, the urgency of the works, and the alternative sources of funding available to the applicant.

## Match Funding Restrictions

Historic Scotland encourages applicants to look into other sources of funding as well as applying for this grant to make sure that their monument is well taken care of.

## Who Can Apply

This grants programme is open to any owner of a monument, or to a person or body authorised to apply on the owner's behalf to be considered for Ancient Monument Grants.

A monument does not have to be scheduled to be considered for an Ancient Monument Grant, though priority will always be given to those judged to be of particular interest or importance.

## Location

Scotland

## Terms and Conditions

1. Any works affecting scheduled monuments require the prior written consent of the Scottish Ministers ie 'Scheduled Monument Consent'. When a grant towards the work has been awarded, however, the consent, and all conditions attached to that consent, will be subsumed within the terms of the offer.
2. No work may be undertaken on a scheduled monument until consent has been received.
3. The programme must be agreed with HS before any grant offer can be made, and before any work can begin.
4. The grant may only be claimed after the work has been carried out to the Pre-agreed standards and specifications. It must be claimed well before the end of the financial year to allow time for inspection by HS's Inspector and Architect.
5. It is normally expected that, for projects other than very small ones, a qualified and experienced professional (usually an architect or conservator) will be engaged by the applicant to supervise the work.

## Restrictions

Work should not commence before grant offer has been made.

Ineligible projects include:

- Inhabited buildings.
- Buildings undergoing restoration to make them habitable.
- Buildings with ecclesiastical use.
- Ongoing maintenance and management costs.

## Eligible Expenditure

The purposes for which an Ancient Monuments Grant can be made include:

- acquisition of a monument for the purpose of preserving it;
- removal of a monument, or part of a monument, for the same purpose;
- preservation, maintenance and management of a monument (though day-to-day maintenance expenses are not normally grant-eligible, unless they are part of a Management Agreement between HS and the owner); and/or
- provision by a local authority of facilities, information or other services at or near a monument open to the public.

## How To Apply

Deadline(s):

Historic Scotland accepts applications throughout the year, with a closing date of 31 July, after which all applications received are considered together.

Frequency: Ongoing programme.

Link to guidelines:

<http://www.historic-scotland.gov.uk/index/heritage/grants/grants-ancient-monument.htm>

Useful information:

Completed application forms should be returned by post to The Investment and Projects Team, Historic Scotland, Salisbury Place, Edinburgh EH9 1SH.

## Payment Procedure

Claims for payment should be accompanied by invoices or proof of expenditure. Payment is made in arrears after work is carried out, with 10% of payment withheld until works have been inspected.

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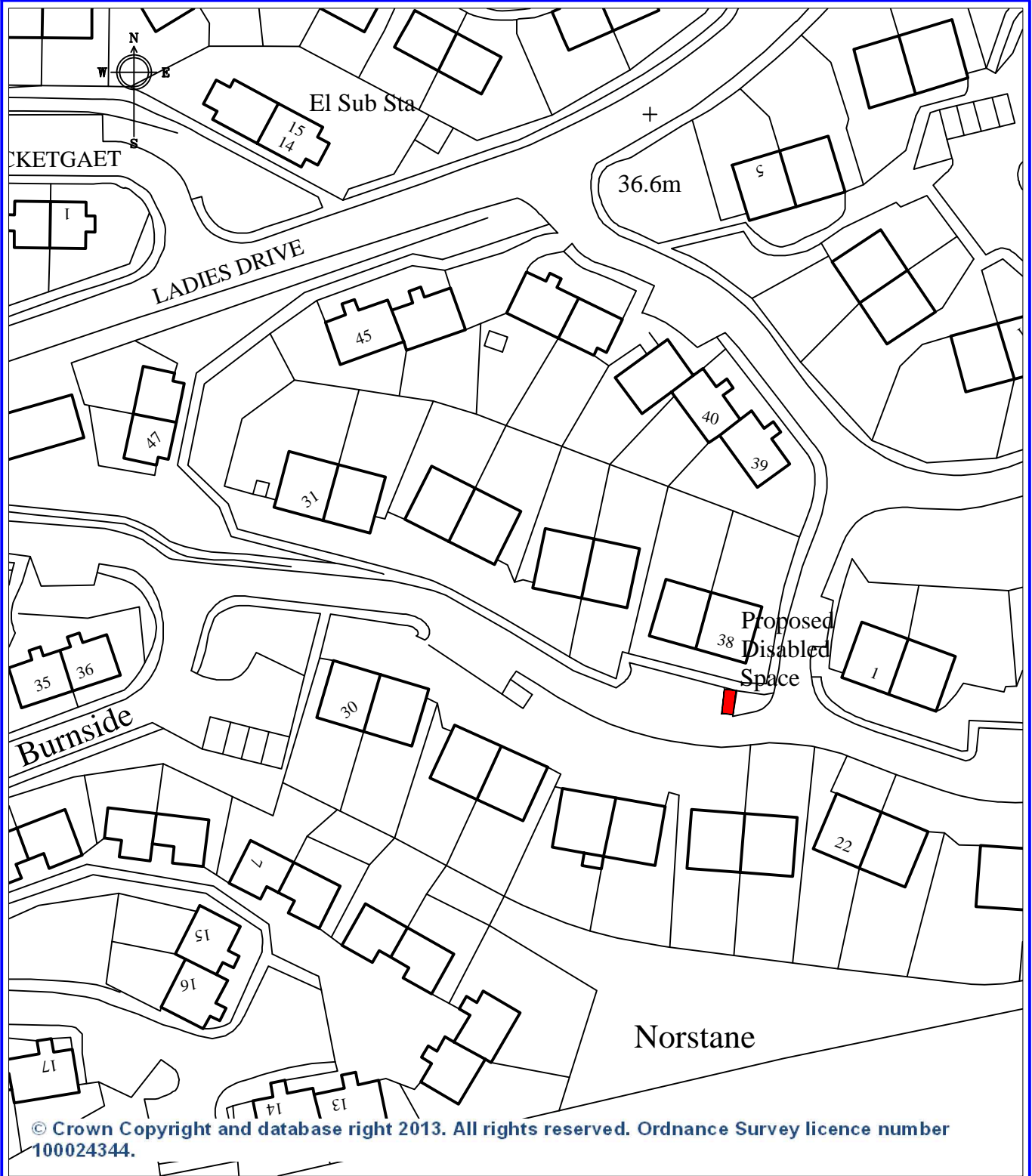
**SHETLAND ISLANDS COUNCIL**  
**(Norstane, Lerwick)**  
**(Parking Place for Disabled Person's Vehicle)**  
**Order 2013**

NOTICE is hereby given that Shetland Islands Council propose to make the above named Order under Sections 1, 2, 32 and 35 of the Road Traffic Regulation Act 1984, as amended.

- 1 The general effect of the proposed Order is that a parking place in Norstane, Lerwick, at the frontage of Number 38, shall be used exclusively for the causing to remain at rest or the leaving of any vehicle which is being driven by a disabled person or used for the transportation of a disabled person and which displays in the relevant position a disabled persons badge.
- 2 Nothing in Article 1 above shall apply so as to prevent the permitting to stay at rest of any;
  - Police or Emergency Service Vehicle;
  - Vehicle used by Shetland Islands Council in the pursuance or exercise of statutory power or duties.
- 3 A copy of the proposed Order together with a plan showing the area of road affected and a Statement of Reasons for the making of the proposed Order, may be inspected at the Roads Service, Gremista, Lerwick, ZE1 0PX during normal office hours.
- 4 Any person wishing to object to the proposed Order must send an objection in writing specifying the grounds on which the objection is made to the undersigned by 20 December 2013.

Maggie Sandison  
Director of Infrastructure Services  
Proper Officer for Shetland Islands Council  
Infrastructure Services Department  
Grantfield  
Lerwick  
ZE1 0NT

20 November 2013



This is the plan referred to in the foregoing  
 "Shetland Islands Council  
 (Norstane, Lerwick)  
 (Parking Place for Disabled Person's  
 Vehicle) Order 2013"

.....  
 Director of Infrastructure Services

# Shetland Islands Council

**Roads Service**  
**Department of Infrastructure Services**  
**Gremista, Lerwick, Shetland**



**Tel: 01595 744866 Fax: 01595 744869**

Date: Nov 2013	Drawn: J.H.J.	Checked:	Scale: 1:1,000
Drg No: <b>P19/2013</b>			Rev:

## Lerwick Planning Applications – November 2013

The applications noted below are a list of all Lerwick Planning Applications for November 2013, they are for information only and do not require comment from Lerwick Community Council.

### [Install domestic 8.5kw air source heat pump](#)

26 Goodlad Crescent Lerwick Shetland ZE1 0QN

Ref. No: 2013/414/PPF | Received: Thu 21 Nov 2013 | Validated: Thu 21 Nov 2013 | Status: Pending Consideration

### [Apply lime harl and replace rainwater goods on east elevation; replace 4 no. windows and partial re-roofing](#)

93-95 Commercial Street Lerwick Shetland ZE1 0BD

Ref. No: 2013/411/PPF & 2013/412/LBC Received: Tue 19 Nov 2013 | Validated: Thu 21 Nov 2013 | Status: Pending Consideration

### [Change of use to Class 2 Professional Services \(Beauty Salon\)](#)

67 Commercial Street Lerwick Shetland ZE1 0AB

Ref. No: 2013/402/PPF | Received: Tue 12 Nov 2013 | Validated: Tue 12 Nov 2013 | Status: Pending Consideration

### [Erect two signs](#)

North Tug Master's Garage Holmsgarth Road Lerwick Shetland ZE1 0PW

Ref. No: 2013/400/ADV | Received: Thu 07 Nov 2013 | Validated: Thu 07 Nov 2013 | Status: Pending Consideration

### [Remove chimney from dwellinghouse](#)

4 Queens Place Lerwick Shetland ZE1 0BZ

Ref. No: 2013/387/PPF | Received: Wed 30 Oct 2013 | Validated: Tue 05 Nov 2013 | Status: Pending Consideration